

Fall 2020 Sibling Early Enrollment Dates and Checklist

Important Dates

Sept 1, 2020	Ravenna Application Open
Oct 17, 2020	Virtual School Preview at 10 AM
Dec 1, 2020	Remote Sibling Visits Start
Dec 4, 2020	Sibling and Financial Aid Applications Deadline at 4:00 PM
Dec 8, 2020	Virtual School Preview, at 6:30 PM
Dec 17, 2020	Admission and Financial Aid Notification
Feb 1, 2021	New Family Enrollment Agreement and Deposit due by 4:00 PM

Application Checklist

- *Attend an (optional) Explorer West Virtual School Preview.* Dates are October 17 and December 8, 2020. Registration for School Previews is available through the Ravenna online application system.
- *Complete application using Ravenna.* Create a profile and submit an application through ravenna-hub.com.
- *Complete Remote Sibling Visit.* Dawn will schedule your visit through Ravenna in December.
- *Complete the additional application steps. **Please submit transcript and report card requests to the schools and evaluation requests to teachers early,** so we receive the information by the **December 4th deadline.***
 - **Parent/Guardian Input Form.** Complete through Ravenna.
 - **Transcript Request Form.** Print from Ravenna. Fill in your child's name, date of birth, sign the form, and return to the office/registrar at your current school.
 - **Teacher Evaluation Forms (2).** Delegate these forms through Ravenna directly to teachers' email addresses.
 - One form should be emailed to a current teacher in a core subject.
 - The second should be emailed to a teacher from a past year or different core subject.
 - **Student Forms.** Due to changes in schooling for Spring and Fall 2020, we have added several forms to give us a more complete picture of your student. Your child should thoughtfully complete the Student Essay, Student Interest Form, and Student Short Answer forms.
 - **Complete At-Home Assessments.** Students will have a short math assessment and writing sample to complete at home.
 - **Submit Financial Aid Application (if applicable).** Financial Aid information can be found in the admission section of our webpage at explorer-west.org/admissions/financial-aid-process-faq/. The Financial Aid deadline is December 4, 2020. Please complete the SSS application using your 2019 tax return and your best estimate for the 2020 amounts.

**Admission and Financial Aid Decisions for Siblings will be released at
12:00 PM, Thursday, December 17, 2020.**

Sibling Enrollment Contracts and Deposits are due on Monday, February 1, 2021, at 4:00 PM

For questions regarding admission, please contact:
Dawn Fornear, Director of Admission, at dawnf@explorer-west.org

For questions regarding financial aid, please contact:
Carol LaMotte, Director of Finance and Operations at carol@explorer-west.org

Additional Sibling Information

Sibling Visits will be scheduled for early December. Due to social distancing, sibling visits, student interviews and parent/guardian visits will be held remotely this year.

Applicants will also complete a short math assessment and complete a writing sample at home. We do not require an entrance exam, so these short forms allow us to understand your child's general skill level.

Please note: The remote visit, interview, math assessment, and writing sample are required parts of the complete application. Therefore, the **Sibling Visit must be completed by December 7th, for an application to be considered complete and on time for the early sibling enrollment period.**

Additional Notes

All materials submitted in support of an application for admission become the property of Explorer West Middle School. These materials, including letters of recommendation, evaluations, school reports, and the results of our admission screenings, are confidential and will not be released to anyone, at any time.

Applications received after the sibling admissions period will be moved to the standard application pool. Please call the Admission Office for more information.

Explorer West Middle School does not discriminate on the basis of age, color, creed, disability, national or ethnic origin, race religion, sex or sexual orientation. This policy applies to all areas of student concerns (admissions, athletics, educational policies, financial aid, and other school-administered programs).