



Fall 2019 Sibling Early Enrollment Dates and Checklist

This Information is for our sibling admissions deadlines. If you are not eligible for sibling early admission, use our Fall 2019 Application Dates and Checklist available on our website.

Fall 2019 Sibling Admission Dates

Oct. 1, 2018	Family Visits Begin. Call 206-935-0495 or email katiea@explorer-west.org to schedule.
Oct. 18, 2018	Open House , 6:30-8:00pm, program and tours start promptly at 6:30
Nov. 17, 2018	Open House , 10:00-11:30am, program and tours start promptly at 10:00
Nov. 29, 2018	Last Sibling Visit Day
Dec. 3, 2018	Sibling Admission and Financial Aid applications due at http://sssbynais.org/parents/apply/
Dec. 5, 2018	Open House , 6:30-8:00pm, program and tours start promptly at 6:30
Dec. 20, 2018	Sibling Admission and Financial Aid Notification Date (Decision Letters Mailed)
Jan. 31, 2019	Sibling Enrollment Contracts and Deposits Due

Application Checklist

- Attend an Explorer West Open House. Open House dates are October 18th, November 17th, and December 5th. Please visit <http://explorer-west.org/admissions/fall-open-houses/> for more information and to RSVP.
- Download application materials online. Find forms here: <http://explorer-west.org/admissions/admissions-forms/>
- Schedule a Family Visit. **Visits are reserved for families who are applying to Explorer West for the 2019 school year.** Please email Katie Auker, katiea@explorer-west.org to schedule your visit. Families researching schools for future Fall starts should attend one of our open house events.
- Prepare for your visit day. **(Please review “Additional Family Visit Information” on next page).** Visiting families are required to submit the following application items before or on the visit day:
 - The completed Family Application**
 - The \$60 Application Fee**
- Complete the rest of the application. Please submit requests to the schools and teachers early so we receive the information by the December 3rd due date.
 - The Parent Input Form**
 - The Transcript Request Form:** Fill in your child’s name, date of birth, sign the form, and return to the office at your current school. This authorizes the school to release records to Explorer West.
 - The Teacher Evaluation Forms:** One form should be given to the student’s current teacher and the second to another teacher or adult with whom the student has worked closely. Evaluations are required to be sent to the school in a sealed envelope or scanned and emailed to katiea@explorer-west.org. We suggest you include a stamped envelope, pre-addressed to Explorer West when you give them to the evaluators.
- Submit Financial Aid Application (if applicable). Financial Aid information can be found in the admissions section of our webpage at <http://explorer-west.org/admissions/financial-aid-process-faq/>. **The financial aid application deadline for siblings is December 3, 2018.** Please complete the SSS application using your 2017 tax return and your best estimate for the 2018 amounts.

**Notification of Admission and Financial Aid Decisions for Siblings are mailed on
Thursday, December 20, 2018**

Sibling Enrollment Contracts and Deposits are due on Thursday, January 31, 2019, at 4:00pm

Please submit all application materials to:

Explorer West Middle School
Admissions Office
10015 28th Ave SW
Seattle, WA 98146

For questions regarding admission, please contact:
Katie Auker, Director of Admissions, at katiea@explorer-west.org

For questions regarding financial aid, please contact:
Carol LaMotte, Business Manager, at carol@explorer-west.org

Additional Family Visit Information

Family Visits begin on October 1st and continue through November 29th for siblings. Visits are scheduled Monday through Thursday, from 8:45 to 11:45am. *Parents/guardians of siblings do not attend a tour of the school. Please inform us if you would like a parent tour when you are scheduling your visit.*

Applicants are matched with a host and visit classes. During the visit, applicants will have an interview with a staff or faculty member and will take a short math assessment and complete a writing sample. Please inform your child about the interview and applicant assessment ahead of time. This assessment helps us understand what level of math and writing your student has mastered. Students will be given no more than 45 minutes to complete the assessments. At that time, we will gather what the student has completed and the student will return to class with their host.

Please note: The Family Visit, the interview, the math assessment, and writing sample are required parts of the complete application. Therefore, the **Family Visit must be completed by November 29th, for an application to be considered complete and on time.**

Additional Notes

All materials submitted in support of an application for admission become the property of Explorer West Middle School. These materials, including letters of recommendation, evaluations, school reports, and the results of our admission screenings, are confidential and will not be released to anyone, at any time.

Applications received after the sibling admissions period are considered with the standard application pool. Please call the Admissions Office for more information.

Explorer West Middle School does not discriminate on the basis of age, color, creed, disability, national or ethnic origin, race religion, sex or sexual orientation. This policy applies to all areas of student concerns (admissions, athletics, educational policies, financial aid, and other school-administered programs).