



Fall 2019 Application Dates and Checklist

Information provided here is for our regular admissions deadlines. If you are eligible for sibling early enrollment, please visit <http://explorer-west.org/admissions/sibling-policy/> for detailed information and deadlines.

Fall 2019 Admission Dates

Oct. 1, 2018	Family Visits Begin. Call 206-935-0495 or email katiea@explorer-west.org to schedule.
Oct. 10, 2018	Independent School Fair for People of Color, Rainier Community Center, 6:00pm. Open to all
Oct. 17, 2018	Seattle Independent School Fair, Northgate Community Center, 6:00pm. Open to all
Oct. 18, 2018	Open House, 6:30-8:00pm. Program and tours start promptly at 6:30
Nov. 17, 2018	Open House, 10:00-11:30am. Program and tours start promptly at 10:00
Dec. 5, 2018	Open House, 6:30-8:00pm. Program and tours start promptly at 6:30
Jan. 10, 2019	Last Family Visit Day
Jan. 15, 2019	Application Deadline at 4:00pm
Feb. 7, 2019	Financial Aid applications due at http://sssbynais.org/parents/apply/ at 4:00pm
Mar. 14, 2019	Admission and Financial Aid Decisions Mailed
Mar. 22, 2019	New Family Enrollment Agreement and Deposit due by 4:00pm

Application Checklist

- Attend an Explorer West Open House. Open House dates are October 18th, November 17th, and December 5th. Please visit <http://explorer-west.org/admissions/fall-open-houses/> for more information and to RSVP.
- Download application materials online. Find forms here: <http://explorer-west.org/admissions/admissions-forms/>
- Schedule a Family Visit. **Visits are reserved for families who are applying to Explorer West for the 2019 school year.** Please email Katie Auker, katiea@explorer-west.org to schedule your visit. Families researching schools for future Fall starts should attend one of our open house events.
- Prepare for your visit day (**Please review “Family Visit and Assessment Information” on next page**). Visiting families are required to submit the following application items before or on the visit day:
 - The completed Family Application**
 - The \$60 Application Fee**
- Complete the rest of the application. Please submit requests to the schools and teachers early so we receive the information by the January 15th due date.
 - The Parent Input Form**
 - The Transcript Request Form** Fill in your child’s name, date of birth, sign the form, and return to the office at your current school. This authorizes them to release records to Explorer West.
 - The Teacher Evaluation Forms.** One form should be given to the student’s current teacher and the second to another teacher or adult with whom that the student has worked closely. Evaluations are required to be sent to the school by the evaluator in a sealed envelope. We suggest you include a stamped envelope, pre-addressed to Explorer West when you give them to the evaluator.
- Submit Financial Aid Application (if applicable). Financial Aid information can be found in the admissions section of our webpage at <http://explorer-west.org/admissions/financial-aid-process-faq/>. The Financial Aid deadline is February 7, 2019. Please complete the SSS application using your 2017 tax return and your best estimate for the 2018 amounts.

**Notification of Admission and Financial Aid Decisions are mailed on
Friday, March 14, 2019**

Enrollment Contracts and Deposits are due on Tuesday, March 22, 2019, at 4:00pm

Please submit all application materials to:

Explorer West Middle School
Admissions Office
10015 28th Ave SW
Seattle, WA 98146

For questions regarding admission, please contact:
Katie Auker, Director of Admissions, at katiea@explorer-west.org

For questions regarding financial aid, please contact:
Carol LaMotte, Business Manager, at carol@explorer-west.org

Family Visit and Assessment Information

Family Visits begin on October 1st and continue through January 10th and are scheduled Monday through Thursdays from 8:45 to 11:45 am. Visits include the applicant and one or more of their parents or guardians.

Applicants are matched with a host and visit classes. During the visit, applicants will have an interview with a staff or faculty member, take a short math assessment, and complete a writing sample. Please inform your child about the interview and applicant assessment ahead of time. This assessment helps us understand what level of math and writing your student has mastered. Students will be given no more than 45 minutes to complete the assessments. At that time, we will gather what the student has completed and the student will return to class with their host.

Parents receive a tour and observe classes. Parents will meet the Director of Admissions and the Head of School and have an opportunity to ask questions about our programs and the admissions process. The goal of this part of the visit is for families to decide if their educational goals and values match well with Explorer West.

Please note: The Family Visit, the interview, the math assessment, and writing sample are required parts of a complete application. Therefore, the **Family Visit must be completed by January 15th for an application to be considered complete and on time.**

Additional Notes

All materials submitted in support of an application for admission become the property of Explorer West Middle School. These materials, including letters of recommendation, school reports, and the results of our admission screenings, are confidential and will not be released to anyone, at any time.

Applications received after the sibling admissions period are considered with the standard application pool. Please call the Admissions Office for more information.

Explorer West Middle School does not discriminate on the basis of age, color, creed, disability, national or ethnic origin, race religion, sex or sexual orientation. This policy applies to all areas of student concerns (admissions, athletics, educational policies, financial aid, and other school-administered programs).