



July 23, 2018

Dear Parents, Alumni, Students, and Friends of Explorer West,

As part of the Board of Trustees' commitment to keep you informed about events impacting the school, we are writing to update you on the search process to select Mr. H's successor.

The Search Committee has been appointed to conduct a comprehensive, national search for a new head of school to assume responsibility on or about July 1, 2019. Eric Eberhard, a trustee and alum grandparent, is chairing this committee; other members include: Sherman English, Tim Owens, Kristin Moore, Carol LaMotte, Margaret Pyfer, Chihana Schiffer, Deirdre Coleman, Karen Kalzer, Michelle McGee, Rob Fleming, Doug Pedegana and Leslie Thorton. As you'll note the Search Committee includes faculty members, parents and board members.

Joan Beauregard of Educators' Collaborative, a national consulting firm specializing in working with independent schools, has been engaged to help us with the search. She has been the Head of 5 independent schools and has over 45 years of experience working in independent and public education. She has been and remains active in regional and national independent school boards and organizations.

She recently met with the Search Committee to outline the process. She has interviewed and will continue to interview representatives of the school community to develop a profile of the school for candidates and gain a sense of the opportunities and challenges facing a new head for our school. Additionally, an online survey will be emailed to all constituencies in the next few days to help in developing that profile. The opening is being listed with appropriate agencies, and our consultant's firm will be contacting approximately 2,000 selected educational leaders to solicit recommendations for the position. Over the next two-to-three months, the Search Committee will meet to review the credentials of the top candidates that are identified.

Our goal is to complete the search process and announce the appointment of a new Head of School by the end of November. Following initial preliminary and confidential candidate interviews, members of the Search Committee will identify finalists to invite to visit (with their spouses/partners) the campus. If necessary, we will extend our deadlines since we are committed to taking sufficient time to select the best Head of School for our school.

We will be providing updates as the search process moves forward. We have set up an e-mail account ([HeadSearch@explorer-west.org](mailto:HeadSearch@explorer-west.org)) so that you can easily contact the Search Committee with any questions or suggestions. We encourage you to use that e-mail account, but please note that individual members of the committee will not be able to respond to questions or concerns as we need to respect the confidential nature of the information that applicants are providing to the committee, while we also try to ensure that the entire EW community has accurate information about the work of the committee. The Search Committee and Board of Trustees are grateful for your support and will continue to keep you informed of our progress.

Sincerely,

Jim Woepfel, President, Board of Trustees

Eric Eberhard, Chair, Search Committee