



Explorer West Middle School

Job Description: Math Department Chair

General Info:

Explorer West Middle School, a small independent middle school in southwest Seattle, seeks a qualified math educator for the 2018-2019 school year. Explorer West was founded in 1996 and today has enrollment of 109 students comprising the 6th, 7th and 8th grades. The school has a major emphasis on the core academic classes, and the students are also required to take three years of music, drama, and art. The students also participate for three years in our outdoor education program. The school was founded on the philosophy of treating everyone with respect, along with the core values of: integrity, a willingness to help others, confidence, and personal and community responsibility. The school has 11 classroom teachers and an outdoor education coordinator.

Position Description: Full-Time Math Teacher/ Math Department Chair (Chair)

The Math Department Chair is responsible for teaching two sections of 6th grade math, one section of pre-algebra (7th grade), and two sections of Algebra I (8th grade). The Chair is responsible for implementing a differentiated curriculum to serve students at all readiness levels. The Chair is responsible for supervising a 14 student advisory group that meets for 30 minutes daily; the advisor role includes serving as a primary point of contact between school and home for those 14 students.

The ideal applicant:

- Has enthusiasm working with middle school aged students.
- Has a degree in teaching (BA, BS or MA, MS) with math teaching certification or degree in Math education.
- Has a minimum of five years teaching experience in the discipline.
- Has experience teaching in a classroom where students have different readiness levels.
- Can communicate well both in writing and verbally with colleagues, students, and parents.
- Has excellent organizational skills.
- Can coordinate curriculum with the other math teacher and work collaboratively with other colleagues.
- Adheres to the philosophy of respect and the core values of the school.
- Has the ability to help students one-on-one as requested.
- Believes in the school mission regarding sustainability.
- Has experience with outdoor education.
- Enjoys coaching topics such as math team and/or robotics.
- Is willing to work with students occasionally after school with math support.
- Is eligible to work in the United States and has the ability to pass a criminal background check.

Application process:

Please submit a resume and a cover letter to: info@explorer-west.org

Your cover letter should:

1. Explain why you are qualified for the position at Explorer West.
2. Explain how your personal teaching philosophy aligns with the values of Explorer West Middle School.

Please feel free to visit the school's website at www.explorer-west.org.