



## 2017-18 Sibling Early Enrollment Dates and Checklist

Information provided here is for our sibling admissions deadlines. If you are not eligible for sibling early admission, use our 2018-19 Application Dates and Checklist available on our website.

### 2017-18 Sibling Admission Dates

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| Oct. 2, 2017         | Family Visits Begin. Call 206-935-0495 or email <a href="mailto:katiea@explorer-west.org">katiea@explorer-west.org</a> to schedule.                  |
| <b>Oct. 11, 2017</b> | <b>EWMS Open House</b> , 6:30-8:00 pm, program and tours start promptly at 6:30  |
| <b>Nov. 7, 2017</b>  | <b>EWMS Open House</b> , 6:30-8:00 pm, program and tours start promptly at 6:30  |
| Nov. 30, 2017        | Last Sibling Visit Day   |
| <b>Dec. 1, 2017</b>  | <b>Sibling Admission and Financial Aid applications due</b> at <a href="http://sssbynais.org/parents/apply/">http://sssbynais.org/parents/apply/</a> |
| <b>Dec. 2, 2017</b>  | <b>EWMS Open House</b> , 10:00-11:30 am, program and tours start promptly at 10:00   |
| <b>Dec. 14, 2017</b> | <b>Sibling Admission and Financial Aid Notification Date (Decision Letters Mailed)</b>   |
| <b>Jan. 25, 2018</b> | <b>Sibling Enrollment Contracts and Deposits Due</b>   |

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### Application Checklist

- Attend an Explorer West Open House. Open House dates are October 11<sup>th</sup>, November 7<sup>th</sup>, and December 2<sup>nd</sup>. Please visit <http://explorer-west.org/admissions/fall-open-houses/> for more information and to RSVP.
- Download application materials online. Find forms here: <http://explorer-west.org/admissions/admissions-forms/>
- Schedule a Family Visit to the school. **Visits are reserved for families who are applying to Explorer West for the 2018-17 school year.** Families who are researching schools for future fall starts should attend our open houses to learn more about our school. Please email Katie Auker, [katiea@explorer-west.org](mailto:katiea@explorer-west.org) to schedule your visit.
- Prepare for your visit day (Please review "Additional Family Visit Information" on next page). Families who visit are required to submit the following application items before or on the visit day:
  - The completed Family Application**
  - The \$60 Application Fee**
- Complete the rest of the application. Please submit requests to the schools and teachers early so we receive the information by the December 1<sup>st</sup> due date.
  - The Parent Input Form**
  - The Transcript Request Form** Fill in your child's name, date of birth, sign the form, and return to the office at your current school. This authorizes them to release records to Explorer West.
  - The Teacher Recommendation Forms.** One form should be given to the student's current teacher and the second to another teacher or adult with whom that the student has worked closely. Recommendations are required to be sent to the school by the recommender in a sealed envelope. We suggest you include a stamped envelope, pre-addressed to Explorer West when you give them to the recommenders.
- Submit Financial Aid Application (if applicable). Financial Aid information can be found in the admissions section of our webpage at: <http://explorer-west.org/admissions/financial-aid-process-faq/>. **The financial aid application deadline for siblings is December 1, 2017.** Please complete the SSS application using your 2016 tax return and your best estimate for the 2017 amounts.

**Notification of Admission and Financial Aid Decisions for Siblings are mailed on  
Thursday, December 14, 2017**

**Sibling Enrollment Contracts and Deposits are due on Wednesday, January 25, 2018 at 4:00 pm**

**Please submit all application materials to:**

Explorer West Middle School  
Admissions Office  
10015 28<sup>th</sup> Ave SW  
Seattle, WA 98146

For questions regarding admission, please contact:  
Katie Auker, Director of Admissions, at [katiea@explorer-west.org](mailto:katiea@explorer-west.org)

For questions regarding financial aid, please contact:  
Carol LaMotte, Business Manager, at [carol@explorer-west.org](mailto:carol@explorer-west.org)

**Additional Family Visit Information**

**Family Visits begin on October 2<sup>nd</sup> and continue through November 30<sup>th</sup> for siblings** and are scheduled Monday through Thursdays from 8:45 to 11:45 am. Parents/guardians of siblings are not required to attend the tour, but may if they choose.

Students begin the morning visiting classes with a student host. **During the visit, applicants will have an interview with a staff or faculty member and will take a short math assessment and complete a writing sample. Please inform your child about the interview and applicant assessment ahead of time. This assessment helps us understand what level of math and writing your student has mastered.** Students will be given no more than 45 minutes to complete the assessments. At that time, we will gather what the student has completed and the student will return to class with their host.

Parents observe classes and take a tour on the same morning. Parents will meet with the Director of Admissions and the Head of School and have an opportunity to ask questions. This visit is also a way for families to decide if their educational goals and values match well with ours.

***Please note:*** The Family Visit, the interview, the math assessment and writing sample are required parts of the complete application. Therefore, the **Family Visit must be completed by November 30<sup>th</sup>, for an application to be considered complete and on time.**

**Additional Notes**

All materials submitted in support of an application for admission become the property of Explorer West Middle School. These materials, including letters of recommendation, school reports, and the results of our admission screenings, are confidential and will not be released to anyone, at any time.

Applications received after the sibling admissions period are considered with the standard application pool. Please call the Admissions Office for more information.

*Explorer West Middle School does not discriminate on the basis of age, color, creed, disability, national or ethnic origin, race religion, sex or sexual orientation. This policy applies to all areas of student concerns (admissions, athletics, educational policies, financial aid, and other school-administered programs).*